KWL
KERLIN WALSH LAW

# ASSET CHECKLIST

**The following checklist is provided to help you gather your various assets, which will be necessary to determine what Estate Plan is best for your situation.**

**Bank/Cash Accounts**

- ☐ Copies of you most recent statements for each bank account (checking, savings, CD, Money Market)
- ☐ Documentation for any Safe Deposit Boxes
- ☐ Bank Name, Address, Contact information, Account Owner, Account #

**Investment Accounts**

- ☐ Complete copies of you most recent statements for each investment account
- ☐ Brokerage Firm Name, Address, Representative Name, Contact Information, Account Number
- ☐ Contact each company (or representative) and request a Change of Ownership Form

**Stocks**

- ☐ Copies of the face of any stocks you hold in certificate form or a copy of the book entry statement for each account

**Company Stock Options**

- ☐ Complete contract for all stock options

**Bonds**

- ☐ Copies of the face of any E, EE, or I bonds you own or a copy of the book entry statement for each bond

**Retirement Plans**

- ☐ Copies of most recent statement for all IRA, 401(k), or other retirement plans
- ☐ Name and Address of Company and Account/Policy #
- ☐ Contact each company and request a Change of Beneficiary Form to bring to meeting

**Pension Plans**

- ☐ Copies of any statements or documentation of plan
- ☐ Name and Address of Company and Account/Policy #
- ☐ Contact each company and request a Change of Beneficiary Form if there is any lump sum at death

**Tax Returns**

- ☐ Copies of tax returns